

## **REGENT CANDIDATE ADVISORY COUNCIL**

### **MEETING MINUTES Friday, December 10, 2010 Room 400 North, State Office Building**

#### **Present**

Jane Belau, Chair  
Bill Brady  
Ardell Brede  
Sonia Cairns  
Margaret Carlson  
Rebecca Covington  
Jim Erickson  
David Fisher  
Jennifer Godinez  
Richard Ista  
Lois Josefson  
Richard Newell  
Harriett Porter  
Jo-Anne Stately  
George Sundstrom  
Bert Swanson  
Paul Taylor  
Paul Thatcher  
Jerry Rogers  
Billie Young

#### **Excused**

Patrick Duncanson, Vice Chair  
Shelley Buck  
Silvia Canelon  
Brad Slawson, Jr.

Jane Belau called the meeting of the Regent Candidate advisory Council to order at 10:00 am. A quorum was present.

#### **Minutes**

Ardell Brede moved approval of the August 6, 2010 meeting minutes pending a date correction to the minutes. Seconded and **Approved**.

#### **Committee Reports**

Recruitment Subcommittee: Dave Fisher explained the RCAC history of accepting late applications at the pleasure of the Council. Joanne Stately moved to accept applications submitted after the deadline of 11/29/2010, therefore accepting all received applications numbered 1-46. Seconded and **Approved**.

Selection Criteria Subcommittee: Billy Young reviewed the updated Selection Criteria Report. Harriett Porter moved adoption of the Selection Criteria Report. Seconded and **Adopted**.

Interview Process and Questions Subcommittee: Ms. Porter explained that questions had been drafted based on previous questions and research in terms of desired qualifications of regents not

only at the University of Minnesota, but also at other institutions. Ms. Porter noted questions were incorporated concerning the role of a regent. Ms. Porter requested all RCAC members advise the Subcommittee on the questions that had been developed. Ms. Porter said her goal was to leave with input from all members.

Reference Committee: Lois Josefson reported for Pat Duncanson who was absent. Ms. Josefson wanted to emphasize the consistency in reference checks. She said that there should be the same amount of research for all candidates. Sonia Cairns suggested finding references that go beyond those listed on the applications. Ms. Cairns notes the change “4 campuses” should be made on page 3 of the Reference Committee Report. Ms. Cairns moved to adopt the recommendation with the changes to the report. Seconded and **Approved**.

Document Review: Ms. Belau reviewed the press release that will be issued regarding the selection of the candidates to be interviewed and the letters that will be sent to the applicants informing them of the Council’s decision.

Candidate Orientation: Jim Erickson presented the draft agenda for the January 20, 2011 Candidate Orientation meeting to the Council. Mr. Erickson advised that he will be meeting with the members of the Candidate Orientation Committee to further refine the agenda.

### **Selection of Interviewees**

Diane Henry-Wangensteen, staff for the Council, reviewed the selection procedures. Ms. Belau reiterated the importance of confidentiality referring to candidates only by number, not by name. Voting commenced with 20 members present and voting.

#### **District #2:**

One candidate received a majority vote and was automatically selected for an interview. George Sundstrom moved to suspend the rules and drop those candidates who received only one vote (candidates numbered 14, 21, and 40). Seconded and **Approved**. Mr. Fisher moved to suspend the rules and drop those candidates who received less than five votes (candidates numbered 6, 18, and 35). Seconded and **Approved**. Mr. Fisher moved to interview the remaining six candidates and close the voting for District #2. Seconded and **Approved**.

#### **District #3:**

Three candidates received a majority vote and were to be automatically selected for an interview. Ms. Josefson moved to interview those who have reached the numerical limit (candidates numbered 19, 20, and 43). Bert Swanson made an amendment to Ms. Josefson’s motion and added candidates numbered 11 and 25, candidates that received eight and seven votes. Motion **Failed**. Vote on Ms. Josefson’s original motion was seconded and **Approved**. Mr. Fisher motioned to suspend the rules and close the voting for District #3. Seconded and **Approved**.

#### **District #8:**

First Ballot: One candidate received a majority vote and was automatically selected for an interview. Ms. Josefson moved to suspend the rules to eliminate those candidates that received 0, 1, or 2 votes (candidates numbered 1, 7, 16, 27, 28, 31, 44, and 46) and second ballot vote of the candidates remaining. Seconded and **Approved**. Paul Thatcher moved to suspend the rules and accept all those applicants received eight or more votes and to close the balloting. Motion **Failed**. Second ballot: Three candidates received a majority vote were automatically selected for

an interview. Rebecca Covington moved to suspend the rules to eliminate those candidates who received nine votes or less and to close the voting for District #8. Seconded and **Approved**.

**At-Large**

Mr. Fisher moved to consider anyone who applied for the At-Large position, even if that was the applicant's second choice, and to drop those who previously received a vote of seven or less on a previous ballot. Seconded and **Approved**. Mr. Thatcher moved to suspend the rules and moved to drop all applicants except those receiving a majority of the votes and to close the voting for At-Large. Mr. Thatcher also noted in his motion that all candidates had been reviewed and considered for the At-Large position. Seconded and **Approved**.

**Reference Checks: Procedures and Assignments**

Ms. Belau took volunteers to make the initial calls congratulating candidates who were selected for interviews and to conduct reference checks. All other candidates would be contacted via mail.

**Interviews: Procedural Details**

Ms. Belau reviewed the tentative agenda for the interview dates January 10-12, 2011.

**Request for Volunteers to Attend Upcoming Board Meetings**

Ms. Belau requested volunteers to attend the 2011 Board of Regents meetings. February 10-11, 2011 Jo-Anne Stately; March 10-11, 2011 Rebecca Covington; April 7-8, 2011 Jennifer Godinez; May 12-13, 2011 Harriett Porter; June 9-10, 2011 Jim Erickson.

There being no further business, Ms. Belau adjourned the meeting at 2:05 pm.